



HELENDALE COMMUNITY SERVICES DISTRICT

26540 VISTA ROAD, SUITE C, HELENDALE, CA 92342

REGULAR BOARD MEETING

Thursday, August 6, 2026, at 6:00 PM

This meeting of the Board of Directors of the Helendale Community Services District is Open to the public at the District Office located at 26540 Vista Road, Suite C, Helendale, California. Join remotely:

Join: <https://teams.microsoft.com/meet/250363964063081?p=2iG42U3iy9cOCQxDy4>

Meeting ID: 250 363 964 063 081

Passcode: TB23aq3p

Call to Order - Pledge of Allegiance

1. Approval of Agenda

2. Public Participation

Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member wishing to make comments may do so by filling out the speaker's card in person. Remote participants may request to speak by using the raise your hand feature.

3. Consent Items

- a. Approval of Minutes: Regular Board Meeting – July 16, 2026
- b. Bills Paid Report

4. Reports

- a. Directors' Reports
- b. General Manager's Report

Regular Business

5. Discussion and Possible Action Regarding Approval of Directors Expense Reports
6. Discussion and Possible Action Regarding Resolution 2026-16: A Resolution of the Board of Directors of the Helendale Community Services District Recognizing American Legion Post #855 For Its Generous Contribution To District Youth Sports Programs From Proceeds of the George Butterfield Memorial Golf Tournament
7. Discussion and Possible Action Regarding Wastewater Staff's Participation in the 4-10 Six-Month Pilot Program
8. Discussion And Possible Action Regarding Adoption of Resolution 2026-17: A Resolution of The Board of Directors of the Helendale Community Services District Establishing Rules and Regulations for the Use of its Public Parks and Recreation Facilities

Other Business

9. Requested items for next or future agendas (Directors and Staff only)

Closed Session

10. Conference with Legal Counsel – Anticipated Litigation

Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2)

Three Potential Cases

11. Adjournment

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above agendaized public meeting should be directed to the District's General Manager's office at (760) 951-0006 at least 24 hours prior to said meeting. The regular session of the Board meeting will be recorded. Recordings of the Board meetings are kept for the Clerk of the Board's convenience. These recordings are not the official minutes of the Board meetings.



Helendale Community Services District

26540 Vista Road, Suite C, Helendale, CA 92342

DATE: August 6, 2026
TO: Board of Directors
FROM: Cheryl Vermette, General Manager – Administration / Recreation
SUBJECT: Agenda item # 3
Consent Items

CONSENT ITEMS:

- A. Approval of Minutes: Regular Meeting July 16, 2026
- B. Bills Paid Report for August 6, 2026



Helendale Community Services District

26540 Vista Road, Suite C, Helendale, CA 92342

DATE: August 6, 2026
TO: Board of Directors
FROM: Cheryl Vermette, General Manager – Administration / Recreation
SUBJECT: Agenda item # 3A
July 16, 2026, Minutes

CONSENT ITEMS:

A. July 16, 2026, Minutes



HELENDALE COMMUNITY SERVICES DISTRICT

26540 VISTA ROAD, SUITE C, HELENDALE, CA 92342

Regular Board Meeting Minutes July 16, 2026

Attendance

Board Members Present: Ron Clark, Board President; George Cardenas, Board Vice President; Gail Guinn, Director; Artie DeVries, Director

Board Members Absent: Billy Rosenberg, Director

Staff Members Present: Alex Aviles, General Manager Wastewater/Solid Waste; Craig Carlson, General Manager - Water Operations/Parks; Cheryl Vermette, General Manager - Administrative Services/Recreation; Gavin Nemake, Maintenance Worker I; Andrea Chavis, Senior Accounting Technician; Shavon Aviles, Senior Customer Service Representative; Trini Martin, Customer Service Representative II

Consultants: Steve Kennedy, Legal Counsel (via Microsoft Teams)

Members of the Public: There were eight members of the public present and three members of the San Bernardino County Fire Department. Nikki Winslow CSDA Candidate (via Microsoft Teams)

Call to Order

The meeting was called to order by President Ron Clark at 6:00 p.m. followed by the Pledge of Allegiance.

1. Approval of Agenda

Motion: Director DeVries made a motion to approve the agenda as presented.

Second: Director Guinn

Vote: President Ron Clark – Yes; Vice President George Cardenas – Yes; Director Guinn – Yes; Director Rosenberg – Absent; Director DeVries – Yes

2. Public Participation

Scott Lindbacher, SLA Board Member - appearing as a liaison from the Silver Lakes Association, introduced Scott Deveraux as the new General Manager for Silver Lakes Association.

Lucy Bredneson, Resident - addressed the Board regarding her interest in forming a community art club for approximately ten children between the ages of eight and twelve. She requested the use of District facilities for the group. Staff indicated that they would follow up with her regarding room availability and scheduling.

Larry Keen, Commander of American Legion Post 855 - reported on the first annual George Butterfield Fourth of July Memorial Golf Tournament. Mr. Keen stated that the tournament raised \$32,981.21, the largest amount raised through the event to date. He reported that proceeds would be divided among three local youth sports programs, with each receiving \$10,993.73. The recipients included Little League and softball, the Helendale Community Services District Parks and Recreation youth sports program, and athletic programs serving the local middle and high schools.

Mr. Keen explained that the tournament was renamed in memory of George Butterfield and thanked the community, sponsors, participants, and supporters for making the event successful. He expressed the American Legion's continued willingness to assist the District and the Helendale community. A Board member complimented the organization of the tournament and expressed interest in participating again the following year.

Martin Porceli, Resident & SLA Board Member - thanked District staff for providing a tour of the wastewater treatment facility, commented on methods for collecting delinquent assessments and charges, and welcomed the new Silver Lakes Association General Manager.

Dave Hart, Resident - praised the accessibility arrangements provided during the recent Concert in the Park, including the temporary accessible parking spaces and pathways. The speaker also complimented staff and the event.

Captain Stocker – San Bernardino County Fire Station #4 - reported that Fourth of July activities occurred without any significant incidents. Several small vegetation fires caused by local fireworks were extinguished before spreading.

The representative also discussed the fire hydrant located near the District facility. Following an incident during which responding resources used the hydrant, staff installed signage clarifying that the hydrant is supplied by a limited-capacity tank intended for the facility's fire-suppression system. Information regarding the hydrant was also communicated to Fire Department personnel.

3. Consent Calendar

- a) Approval of Minutes: Regular Board Meeting – June 18, 2026
- b) Bills Paid Report
- c) May Financial Report

Motion: Director Guinn made a motion to approve the consent calendar.

Second: Director DeVries

Vote: President Ron Clark – Yes; Vice President George Cardenas – Yes; Director Guinn – Yes; Director Rosenberg – Absent; Director DeVries – Yes

4. Reports

- a. Directors' Reports:

Director Guinn attended the flag football kickoff. She also talked about the CERT meeting and the Concert in the Park. Director Guinn praised the accessibility improvements made at the park and recognized staff for responding to public concerns. She also discussed the potential future use of drone technology for law enforcement, fire response, search and rescue, and other public-safety purposes.

Director DeVries commented on the improvements at the park and was impressed at how quickly it was done.

Vice President Cardenas reported that he attended the CSDA General Managers Summit and commented on the value of networking and learning from other special districts. He also attended the flag football kickoff.

President Clark reported that he attended the flag football kickoff. He also commented that he appreciated how quickly the concrete got done.

Regular Business

5. [Public Hearing to Receive Comments Regarding Possible Adoption of Resolution 2026-14: A Resolution of the Board of Directors of the Helendale Community Services District Authorizing the Establishment and Continuation of Collection of Water and Sewer Standby Charges for Fiscal Year 2027](#)

Discussion: Staff presented the annual water and sewer standby charge process for Fiscal Year 2026–27. The charge applies only to qualifying vacant infill parcels with access to District water or sewer mains and is calculated using Equivalent Benefit Units at the current rate of \$30 per EBU. Properties without access to the applicable District service are not assessed a standby charge.

Estimated Fiscal Year 2026–27 revenue is \$21,770.10 for water and \$18,210.00 for wastewater, for a combined total of \$39,980.10. Staff requested to make final adjustments before submitting the assessment list to the County Tax Collector by August 10, 2026.

President Clark opened the public hearing at 6:28 pm.

Comments: None

President Clark closed the public hearing at 6:28 pm.

Motion: Director Guinn made a motion to approve the staff recommendation and adopt Resolution No. 2026-14.

Second: Vice President Cardenas

Vote: President Ron Clark – Yes; Vice President George Cardenas – Yes; Director Guinn – Yes; Director Rosenberg – Absent; Director DeVries – Yes

6. [Public Hearing to Receive Comments Regarding Possible Adoption of Resolution 2026-15: A Resolution of the Board of Directors of the Helendale Community Services District Confirming, or Modifying and then Confirming, the Report of Delinquent Water, Sewer](#)

and Trash Collection User Charges for The Purpose of Collecting Said Charges on The San Bernardino County Tax Roll

Discussion: The Board conducted a public hearing regarding Resolution No. 2026-15, confirming the report of delinquent water, sewer, and solid-waste charges for collection on the San Bernardino County property tax roll.

Staff reported that 32 properties had accounts at least 60 days past due as of July 1, 2026. The estimated total delinquency was \$71,741.49. Staff explained that the amount included delinquent water, sewer, and trash charges and included some accounts carried forward because delinquent charges were not placed on the tax roll during the prior year.

Property owners had received preliminary notices in June and additional notices in July. Customers were advised to pay their balances by August 1 to avoid placement on the tax roll. Staff will submit the final list to the County by August 10, and accounts paid before submission would be removed.

Staff also requested the Board to allow them to make final adjustments based on payments or other information received before submission to the County.

President Clark opened the public hearing at 6:32 pm.

Comments: A member of the public asked questions regarding the District's collection procedures and how funds are remitted to the District after being placed on the property tax roll. Staff responded that the County remits payments to the District periodically.

President Clark closed the public hearing at 6:33 pm.

Motion: Director DeVries made a motion to adopt Resolution No. 2026-15 and authorize staff to make final adjustments based on payments or other information received prior to County submittal.

Second: Director Guinn

Vote: President Ron Clark – Yes; Vice President George Cardenas – Yes; Director Guinn – Yes; Director Rosenberg – Absent; Director DeVries – Yes

7. Discussion and Possible Action Regarding Election of Officer for the California Special Districts Association (CSDA) Board of Directors Seat C - Southern Network

Discussion: The Board considered candidates for the California Special Districts Association Board of Directors, Southern Network, for the 2027–2029 term.

Staff explained that four candidates were seeking the position, including incumbent Nikki Winslow. Candidate statements were included in the agenda packet.

Ms. Winslow addressed the Board remotely and discussed her experience serving the Altadena Library District following the Eaton Fire. She explained that CSDA assisted her district in obtaining advocacy and legislative support after the disaster. She requested the Board's support to continue serving on the CSDA Board.

The Board selected Nikki Winslow and directed staff to submit the District's vote on her behalf. The motion carried unanimously by roll-call vote.

Motion: Vice President Cardenas made a motion to select Nikki Winslow for CSDA Southern Network Seat C for the 2027-2029 term and direct staff to submit the District's ballot.

Second: Director Guinn

Vote: President Ron Clark – Yes; Vice President George Cardenas – Yes; Director Guinn – Yes; Director Rosenberg – Absent; Director DeVries – Yes

8. Discussion and Possible Action Regarding Lions Club Request to Use the Community Center for a Bingo Event

Discussion: The Board considered a request from the Lions Club to use the Community Center for a bingo event in October. Staff reported that the Lions Club would be required to obtain a separate bingo permit for the Community Center location, even though it held a permit for its regular location. If alcohol were served, the Lions Club would also be required to obtain the appropriate Alcoholic Beverage Control authorization. Additional insurance and a District facility-use agreement would also be required.

Motion: Director DeVries made a motion to approve the Lions Club's use of the Community Center for a bingo event.

Second: Director Guinn

Vote: President Ron Clark – Yes; Vice President George Cardenas – Yes; Director Guinn – Yes; Director Rosenberg – Absent; Director DeVries – Yes

9. Discussion and Possible Action Regarding the Purchase of a Backhoe for the Wastewater Department

Discussion: Staff requested authorization to replace the Wastewater Department's existing 2002 Caterpillar 430D backhoe.

Staff explained that the backhoe was acquired from San Bernardino County when the District began operations in 2007. The equipment was used for wastewater-treatment operations, maintenance projects, drying-bed cleaning, spill response, and other District work.

The existing backhoe had numerous mechanical, safety, and reliability problems, including hydraulic-pressure loss, hydraulic bleed-off, damaged hoses and seals, worn tires, broken windows, and a damaged exhaust manifold. The exhaust-manifold failure had directed heat toward the cab and caused a small fire. The backhoe was also not compliant with current California Air Resources Board requirements.

Staff evaluated purchasing used equipment but determined that doing so could expose the District to unknown maintenance histories and similar reliability problems. Three proposals were received for new, emissions-compliant equipment:

- RDO Equipment Company – John Deere 320P: \$176,828.53;
- Quinn Company – Caterpillar backhoe: approximately \$177,000; and
- Sonsray Machinery – Case backhoe: approximately \$188,040.

The Board approved the purchase of a 2026 John Deere 320P backhoe from RDO Equipment Company in the amount of \$176,828.53. The motion carried unanimously by roll-call vote. Staff indicated that delivery was anticipated within approximately one month.

Motion: Director DeVries made a motion to approve the purchase of a 2026 John Deere 320P backhoe from RDO Equipment in the amount of \$176,828.53.

Second: Director Guinn

Vote: President Ron Clark – Yes; Vice President George Cardenas – Yes; Director Guinn – Yes; Director Rosenberg – Absent; Director DeVries – Yes

10. Discussion and Possible Action Regarding Consideration of a Six-Month Pilot Alternative Work Schedule and Modification of Public Office Hours

Discussion: The Board considered implementing a six-month pilot 4/10 work schedule for eligible employees and modifying the District's public office hours.

Staff explained that administrative employees were currently working a 9/80 schedule, with the office open to the public from 8:00 a.m. to 5:30 p.m. Because employees arrived when the office opened, they had little uninterrupted time to complete opening procedures, account research, reporting, emails, voicemails, and other administrative work.

Staff stated that a 4/10 schedule would provide uninterrupted preparation time before the office opened, allow employees to complete projects more efficiently, improve customer service, support employee recruitment and retention, and improve work-life balance. Field employees would also have longer workdays to complete projects without unnecessary overtime or rushed work.

Staff tracked customer activity between 5:00 p.m. and 5:30 p.m. from April 27 through June 30. During that period, 25 customers visited the office and 12 customers called during the final half hour of the business day. Based on the limited activity, staff recommended changing public office hours to 8:00 a.m. through 5:00 p.m.

The office would remain open Monday through Friday, with employees alternating their regular days off. Participation would depend on staffing and operational needs.

Wastewater staff would not initially participate because the treatment plant requires coverage seven days per week and has a limited number of certified operators. Wastewater employees were offered the schedule but declined because it would require ten-hour weekend shifts.

An employee addressed the Board in support of the proposed schedule and explained that uninterrupted time before the office opened would improve accuracy, productivity, organization, and customer service.

The Board discussed holiday compensation, staffing coverage, recruitment, retention, employee morale, and service to the public.

The Board approved a six-month 4/10 pilot program for eligible employees, subject to staffing and operational needs, effective July 27, 2026. The Board also approved changing public office hours to 8:00 a.m. through 5:00 p.m., effective September 1, 2026. The motion carried unanimously by roll-call vote.

Motion: Director Guinn made a motion to approve the six-month 4/10 pilot for eligible employees as staffing and operational needs allow, effective July 27, 2026, and modify public office hours to 8:00 a.m. to 5:00 p.m., effective September 1, 2026.

Second: Director DeVries

Vote: President Ron Clark – Yes; Vice President George Cardenas – Yes; Director Guinn – Yes; Director Rosenberg – Absent; Director DeVries – Yes

11. Discussion and Possible Action Regarding Community Resilience Centers Program Round 2 - Authorization to Begin Project Planning and Form Board Ad Hoc Committee

Discussion: The Board discussed authorizing staff to begin planning for the California Strategic Growth Council's Community Resilience Centers Program, Round 2, and establishing a two-member Board ad hoc committee.

Staff reported that approximately \$55 million was available statewide, with individual awards ranging from \$1 million to \$10 million. The District was considering an implementation grant to construct a Community Resilience Center.

Staff identified several local resilience needs, including extreme heat, power outages, wildfire smoke, rural isolation, limited emergency sheltering options, the needs of the senior population, and limited access to local health and emergency services.

During emergencies, the proposed center could provide:

- Cooling and emergency shelter;
- Clean-air refuge during wildfire-smoke events;
- Charging stations and communications;
- Public information;
- Food and water distribution; and
- Emergency-support services.

During non-emergency periods, the facility could support recreation, senior programs, theater activities, emergency-preparedness programs, workforce training, community meetings, and other public services.

The grant requires the District to establish partnerships and a governance structure. Staff stated that potential partners could include community organizations, health-care

providers, hospitals, emergency-response organizations, or other agencies. The District would also need to identify a site, demonstrate site control, complete preliminary project planning, and show the ability to address any funding gap not exceeding ten percent of the total project cost.

Staff noted that the application deadline was September 25, creating a limited period for project planning and partner coordination.

Legal counsel explained that an ad hoc committee must be limited to two Board members, focused on a single defined issue, and dissolved when its assigned work is complete. An ad hoc committee would not be subject to the same public-meeting requirements as a standing committee. Counsel further explained that members of the public could participate through a standing committee but not as members of a Board ad hoc committee.

Board members discussed possible project partners, preliminary designs, facility uses, community participation, and the importance of project readiness in submitting a competitive application.

President Clark, Vice President Cardenas and Director Guinn were all interested in being on the committee. Ultimately, it was decided that President Clark and Vice President Cardenas would be on the committee.

Motion: Director Guinn made a motion to authorize staff to begin Community Resilience Center project planning to evaluate whether the District should submit a competitive implementation grant application and to establish a two-member Board ad hoc committee consisting of the President and Vice President.

Second: Director DeVries

Vote: President Ron Clark – Yes; Vice President George Cardenas – Yes; Director Guinn – Yes; Director Rosenberg – Absent; Director DeVries – Yes

12. Future Agenda Items

Director Guinn requested a future discussion regarding public-safety technology and the potential use or promotion of drone programs in cooperation with law enforcement, fire agencies, or other emergency-response organizations.

13. Adjournment

President Ron Clark adjourned the meeting at 7:14 p.m.

Ron Clark, President

Cheryl Vermette, Clerk of the Board

The Board actions represent decisions of the Helendale Community Services District Board of Directors. A digital voice recording and copy of the PowerPoint presentation are available upon request at the Helendale CSD office.

July 16, 2026



Helendale Community Services District

DATE: August 3, 2026
TO: Board of Directors
FROM: Cheryl Vermette, Administrative General Manager
BY: Andrea Chavis, Senior Account Technician
SUBJECT: Agenda item #3b
Consent Items: Bills Paid and Presented for Approval

STAFF RECOMMENDATION

Updated Report Only. Receive and File.

STAFF REPORT:

Staff issued 39 checks and 56 Bank Drafts totaling \$544,147.27.

Total Cash Available	8/3/26	7/10/26
Cash	\$8,734,146.22	\$8,553,462.16
Checks & DFT's Issued	\$544,147.27	\$930,945.76

INVESTMENT REPORT:

The Investment Report shows the status of the District funds invested as of 7/10/26

	Interest Rate	Interest Income
CA CLASS	3.6963%	\$55,130.41 Year To Date
CBB Trust	3.72%	\$88,817.46 Year To Date
LAIF	3.816%	\$11,497.27 – 3 RD Fiscal Quarter



Helendale CSD

Bills Paid and Presented for Approval

Transaction Detail

Issued Date Range: 07/10/2026 - 07/31/2026

Cleared Date Range: -

Issued Date	Number	Description	Amount	Type	Module
Bank Account: 211102187 - CBB Checking					
07/16/2026	29643	ACI Payments, Inc	-63.20	Check	Accounts Payable
07/16/2026	29644	Andy J. Leuridan	-60.00	Check	Accounts Payable
07/16/2026	29645	C Wells Pipeline Materials , Inc	-755.33	Check	Accounts Payable
07/16/2026	29646	Cal Fire	-2,222.55	Check	Accounts Payable
07/16/2026	29647	Citizens Business Bank	-149,447.45	Check	Accounts Payable
07/16/2026	29648	Culligan Water Conditioning	-3,531.42	Check	Accounts Payable
07/16/2026	29649	Drake Leon Jackson	-100.00	Check	Accounts Payable
07/16/2026	29650	JDR Construction	-12,700.00	Check	Accounts Payable
07/16/2026	29651	Merrell-Johnson Engineering Inc.	-16,128.00	Check	Accounts Payable
07/16/2026	29652	Provident Agency, Inc	-333.00	Check	Accounts Payable
07/16/2026	29653	San Bernrdino County	-10,000.00	Check	Accounts Payable
07/16/2026	29654	Sierra Analytical Labs, Inc	-1,279.00	Check	Accounts Payable
07/16/2026	29655	State of California Department of Justice	-17.00	Check	Accounts Payable
07/16/2026	29656	Tyler Technologies, Inc.	-6,995.60	Check	Accounts Payable
07/16/2026	29657	WaterMaster	-3,082.56	Check	Accounts Payable
07/21/2026	29658	BRANDY BROWN	-215.21	Check	Utility Billing
07/21/2026	29659	ALEC TIMOTHY PENA ESQUIBEL	-197.25	Check	Utility Billing
07/21/2026	29660	SHASTA LYNN DEPUÉ	-337.32	Check	Utility Billing
07/21/2026	29661	ALYSSA NELSON	-246.43	Check	Utility Billing
07/21/2026	29662	AUSTIN FERRAZZANO	-122.71	Check	Utility Billing
07/21/2026	29663	RACHEL FLOREZ	-62.32	Check	Utility Billing
07/22/2026	29664	AGCON, INC.	-104.70	Check	Accounts Payable
07/22/2026	29665	Burrtec Waste Industries, Inc.	-64,372.83	Check	Accounts Payable
07/22/2026	29666	Burrtec Waste Industries, Inc.	-14,034.86	Check	Accounts Payable
07/22/2026	29667	Cali Coast Electric	-9,188.00	Check	Accounts Payable
07/22/2026	29668	Citizens on Patrol Unit 436	-750.00	Check	Accounts Payable
07/22/2026	29669	County of San Bernardino, Solid Waste Mgmt. Div.	-1,261.30	Check	Accounts Payable
07/22/2026	29670	JDR Construction	-22,400.00	Check	Accounts Payable
07/22/2026	29671	NOBEL Systems	-20,250.00	Check	Accounts Payable
07/22/2026	29672	Pacific Advanced Civil Engineering, Inc	-69,767.00	Check	Accounts Payable
07/22/2026	29673	Robert R. Yeghoian Co., Inc.	-12,200.00	Check	Accounts Payable
07/22/2026	29674	Sierra Analytical Labs, Inc	-399.50	Check	Accounts Payable
07/22/2026	29675	Silver Lakes Hardware	-163.23	Check	Accounts Payable
07/30/2026	29676	Charles La Pat	-125.00	Check	Accounts Payable
07/30/2026	29677	Pyro Spectaculars Inc.	-3,483.00	Check	Accounts Payable
07/30/2026	29678	Rebecca Gonzalez	-400.00	Check	Accounts Payable
07/30/2026	29679	Riverside Prep Football Boosters, Inc.	-200.00	Check	Accounts Payable
07/30/2026	29680	Sierra Analytical Labs, Inc	-1,051.50	Check	Accounts Payable
07/30/2026	29681	Sunsetter's Car Club	-100.00	Check	Accounts Payable
07/10/2026	DFT0003559	Frontier Communications	-231.45	Bank Draft	Accounts Payable
07/14/2026	DFT0003574	Southern California Edison	-80.12	Bank Draft	Accounts Payable
07/14/2026	DFT0003575	Southern California Edison	-6.66	Bank Draft	Accounts Payable
07/21/2026	DFT0003597	Southern California Edison	-1,865.40	Bank Draft	Accounts Payable
07/22/2026	DFT0003598	Southern California Edison	-473.84	Bank Draft	Accounts Payable
07/27/2026	DFT0003599	Southern California Edison	-104.86	Bank Draft	Accounts Payable
07/13/2026	DFT0003605	Citizens Business Bank	-29.95	Bank Draft	Accounts Payable

Bank Transaction Report

Issued Date	Number	Description	Amount	Type	Module
07/17/2026	DFT0003607	CalPERS - SIP 457	-7,157.22	Bank Draft	Accounts Payable
07/17/2026	DFT0003609	California State Disbursement Unit	-230.76	Bank Draft	Accounts Payable
07/17/2026	DFT0003611	CalPERS CLASSIC	-8,037.88	Bank Draft	Accounts Payable
07/17/2026	DFT0003613	CalPERS - PEPR	-3,508.37	Bank Draft	Accounts Payable
07/17/2026	DFT0003614	TASC	-1,012.45	Bank Draft	Accounts Payable
07/17/2026	DFT0003615	Internal Revenue Service	-11,191.61	Bank Draft	Accounts Payable
07/17/2026	DFT0003616	Employment Development Center	-4,243.75	Bank Draft	Accounts Payable
07/13/2026	DFT0003617	CA Dept of Tax and Fee Administration	-2,192.75	Bank Draft	Accounts Payable
07/14/2026	DFT0003618	Joseph Sargent	-7,800.00	Bank Draft	Accounts Payable
07/16/2026	DFT0003621	Infosend, Inc	-855.60	Bank Draft	Accounts Payable
07/16/2026	DFT0003622	Infosend, Inc	-1,233.65	Bank Draft	Accounts Payable
07/16/2026	DFT0003623	Infosend, Inc	-52.00	Bank Draft	Accounts Payable
07/16/2026	DFT0003624	Konica Minolta	-1,141.29	Bank Draft	Accounts Payable
07/16/2026	DFT0003625	Konica Minolta	-705.14	Bank Draft	Accounts Payable
07/29/2026	DFT0003627	Southern California Edison	-2,420.88	Bank Draft	Accounts Payable
07/31/2026	DFT0003630	Helendale Community Services District	-1,431.75	Bank Draft	Accounts Payable
07/31/2026	DFT0003630	Helendale Community Services District Reversal	1,431.75	Bank Draft Reve	Accounts Payable
07/31/2026	DFT0003631	Helendale Community Services District	-539.06	Bank Draft	Accounts Payable
07/31/2026	DFT0003631	Helendale Community Services District Reversal	539.06	Bank Draft Reve	Accounts Payable
07/31/2026	DFT0003632	Helendale Community Services District Reversal	163.44	Bank Draft Reve	Accounts Payable
07/31/2026	DFT0003632	Helendale Community Services District	-163.44	Bank Draft	Accounts Payable
07/31/2026	DFT0003633	Helendale Community Services District	-160.44	Bank Draft	Accounts Payable
07/31/2026	DFT0003633	Helendale Community Services District Reversal	160.44	Bank Draft Reve	Accounts Payable
07/31/2026	DFT0003634	Helendale Community Services District Reversal	312.00	Bank Draft Reve	Accounts Payable
07/31/2026	DFT0003634	Helendale Community Services District	-312.00	Bank Draft	Accounts Payable
07/31/2026	DFT0003635	Helendale Community Services District Reversal	550.50	Bank Draft Reve	Accounts Payable
07/31/2026	DFT0003635	Helendale Community Services District	-550.50	Bank Draft	Accounts Payable
07/31/2026	DFT0003636	Helendale Community Services District	-73.32	Bank Draft	Accounts Payable
07/31/2026	DFT0003636	Helendale Community Services District Reversal	73.32	Bank Draft Reve	Accounts Payable
07/31/2026	DFT0003637	Helendale Community Services District	-774.71	Bank Draft	Accounts Payable
07/31/2026	DFT0003637	Helendale Community Services District Reversal	774.71	Bank Draft Reve	Accounts Payable
07/31/2026	DFT0003638	Helendale Community Services District	-56.82	Bank Draft	Accounts Payable
07/31/2026	DFT0003638	Helendale Community Services District Reversal	56.82	Bank Draft Reve	Accounts Payable
07/22/2026	DFT0003650	Beck Oil Inc	-2,820.15	Bank Draft	Accounts Payable
07/22/2026	DFT0003651	Beck Oil Inc	-3,810.44	Bank Draft	Accounts Payable
07/22/2026	DFT0003652	Beck Oil Inc	-1,806.95	Bank Draft	Accounts Payable
07/22/2026	DFT0003654	Infosend, Inc	-1,227.56	Bank Draft	Accounts Payable
07/22/2026	DFT0003655	Infosend, Inc	-851.12	Bank Draft	Accounts Payable
07/22/2026	DFT0003657	Stericycle, Inc	-148.87	Bank Draft	Accounts Payable
07/31/2026	DFT0003658	Zenith National Insurance Company	-14,723.00	Bank Draft	Accounts Payable
07/27/2026	DFT0003669	Helendale Community Services District	-2,112.39	Bank Draft	Accounts Payable
07/31/2026	DFT0003670	Helendale Community Services District	-539.06	Bank Draft	Accounts Payable
07/31/2026	DFT0003671	Helendale Community Services District	-1,086.71	Bank Draft	Accounts Payable
07/31/2026	DFT0003672	Helendale Community Services District	-323.88	Bank Draft	Accounts Payable
07/17/2026	DFT0003673	CalPERS - SIP 457	-403.81	Bank Draft	Accounts Payable
07/17/2026	DFT0003673	CalPERS - SIP 457	403.81	Bank Draft Reve	Accounts Payable
07/17/2026	DFT0003675	CalPERS - PEPR	-0.45	Bank Draft	Accounts Payable
07/17/2026	DFT0003675	CalPERS - PEPR	80.43	Bank Draft Reve	Accounts Payable
07/17/2026	DFT0003675	CalPERS - PEPR	-80.43	Bank Draft	Accounts Payable
07/17/2026	DFT0003675	CalPERS - PEPR	-78.58	Bank Draft	Accounts Payable
07/17/2026	DFT0003675	CalPERS - PEPR	78.58	Bank Draft Reve	Accounts Payable
07/17/2026	DFT0003675	CalPERS - PEPR	0.45	Bank Draft Reve	Accounts Payable

Bank Transaction Report

Issued					
Date	Number	Description	Amount	Type	Module
07/17/2026	DFT0003676	Internal Revenue Service	41.06	Bank Draft Reve	Accounts Payable
07/17/2026	DFT0003676	Internal Revenue Service	-70.33	Bank Draft	Accounts Payable
07/17/2026	DFT0003676	Internal Revenue Service	-41.06	Bank Draft	Accounts Payable
07/17/2026	DFT0003676	Internal Revenue Service	70.33	Bank Draft Reve	Accounts Payable
07/17/2026	DFT0003677	Employment Development Center	-18.40	Bank Draft	Accounts Payable
07/17/2026	DFT0003677	Employment Development Center	23.49	Bank Draft Reve	Accounts Payable
07/17/2026	DFT0003677	Employment Development Center	-23.49	Bank Draft	Accounts Payable
07/17/2026	DFT0003677	Employment Development Center	18.40	Bank Draft Reve	Accounts Payable
07/31/2026	DFT0003678	CalPERS - SIP 457	-7,301.10	Bank Draft	Accounts Payable
07/31/2026	DFT0003679	California State Disbursement Unit	-230.76	Bank Draft	Accounts Payable
07/31/2026	DFT0003680	CalPERS CLASSIC	-8,037.88	Bank Draft	Accounts Payable
07/31/2026	DFT0003681	CalPERS - PEPPRA	-3,508.37	Bank Draft	Accounts Payable
07/31/2026	DFT0003682	Internal Revenue Service	-9,751.00	Bank Draft	Accounts Payable
07/31/2026	DFT0003683	Employment Development Center	-3,555.81	Bank Draft	Accounts Payable
Bank Account 211102187 Total: (112)					-544,557.95
				Report Total: (112)	-544,557.95

Summary

Bank Account	Count	Amount
211102187 CBB Checking	112	-544,557.95
Report Total:	112	-544,557.95

Cash Account	Count	Amount
99 99-111000 Cash in CBB - Checking	112	-544,557.95
Report Total:	112	-544,557.95

Transaction Type	Count	Amount
Bank Draft	56	-121,189.27
Bank Draft Reversal	17	4,778.59
Check	39	-428,147.27
Report Total:	112	-544,557.95



Helendale Community Services District

26540 Vista Road, Suite C, Helendale, CA 92342

DATE: August 6, 2026
TO: Board of Directors
FROM: Cheryl Vermette, General Manager – Administration / Recreation
SUBJECT: Agenda item # 5
Discussion and Possible Action Regarding Approval of Directors' Expense Reports

STAFF RECOMMENDATION

None

STAFF REPORT

This matter is at the discretion of the Board. Included herein for the Board's consideration are expense reports submitted since the last Board meeting.

FISCAL IMPACT

As outlined on the attached Expense reports

POSSIBLE MOTION

Approve Expense Reports as presented

STRATEGIC PLAN ALIGNMENT

GOAL 4: Strengthen Long-Term Financial Sustainability and Strategic Partnerships to Responsibly Manage Public Funds, Maintain Rate Stability, and Expand Resources and Representation for the Community

ATTACHMENTS

Spreadsheet of cumulative meetings
Expense Report for President Ron Clark
Expense Report for Director Gail Guinn

BOARD COMPENSATION REPORT

ROLLING 12-MONTHS

Name	Title	Type	7 2025	8 2025	9 2025	10 2025	11 2025	12 2025	01 2026	02 2026	03 2026	04 2026	05 2026	06 2026	07 2026	TOTAL
Clark	President	Compensated	6	5	5	2	4	3	2	4	4	4	6	4	2	51
		Non-Comp	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Cardenas	Vice President	Compensated	1	2	2	2	2	2	4	2	2	2				21
		Non-Comp	1	2	2	1	2	3	3	3	1	3				21
Guinn	Director	Compensated	3	9	7	4	6	4	5	6	7	4	8	7	2	72
		Non-Comp	0	2	2	3	0	0	2	2	0	3	1	1	2	18
Rosenberg	Director	Compensated	4	7	6	2	4	1	2	4	3	2	2			37
		Non-Comp	0	0	0	0	0	0	0	0	0	0	0			0
DeVries	Director	Compensated	2	6	7	1	4	5	2	4	5	5	3			44
		Non-Comp	1	0	1	2	0	0	0	1	0	0	0			5

HELENDALE COMMUNITY SERVICES DISTRICT BOARD MEMBER EXPENSE VOUCHER									
Name	Pay Period Endnig								
Date	Expense Description/Explanation	Miles	Meals	Lodging	Other Expense	Reimburse Y/N	Phone Call Y/N	Expense Category	
6/2	Event	Review Agenda		\$	\$	\$	Y		G
	Description of Public Benefit	met with Cheryl							
6/4	Event	Reg Board mtg		\$	\$	\$	Y		A
	Description of Public Benefit								
6/16	Event	Meet with G.M		\$	\$	\$	Y		G
	Description of Public Benefit	Review Agenda							
6/18	Event	Reg Board mtg		\$	\$	\$	Y		A
	Description of Public Benefit								
7/5	Event	meet with G.M		\$	\$	\$	Y		G
	Description of Public Benefit	Review Agenda							
		Total Miles	Total Meals	Total Lodging	Total Other Expense	Total # of Compensable Meetings	Meeting Total	Total	
			\$	\$	\$		\$	\$	

Chon Clark
Signature

8/3/26
Date

Expense Categories	
A: Public Meeting governed by Brown Act	G: Meeting w/GM or Designee regarding District Operations
B: Public Event *	H: Meeting w/auditors, attorney or consultant retained by District
C: Representation at Public Meeting/Event *	I: Meeting of Local, State or Federal body w/jurisdiction affecting HCSD
D: Representationon at 501C3 Board *	J: Meeting w/organization with interests in matters involving functions or
E: Conference/seminar/Training Program related to District *	K: Meeting pre-approved by the Board of Directors
F: Ad Hoc committee of the Board	* Written or verbal report required to be presented at the next Board meeting
	Mileage 65.5 c

HELENDALE COMMUNITY SERVICES DISTRICT BOARD MEMBER EXPENSE VOUCHER								
Name <u>Ron Clark</u>		Pay Period Endng _____						
Date	Expense Description/Explanation	Miles	Meals	Lodging	Other Expense	Reimburse Y/N	Phone Call Y/N	Expense Category
7/20	Event Ad Hoc committee		\$	\$	\$	Y		F
	Description of Public Benefit Bldg Grant							
	Event		\$	\$	\$			
	Description of Public Benefit							
	Event		\$	\$	\$			
	Description of Public Benefit							
	Event		\$	\$	\$			
	Description of Public Benefit							
	Event		\$	\$	\$			
	Description of Public Benefit							
	Event		\$	\$	\$			
	Description of Public Benefit							
		Total Miles	Total Meals	Total Lodging	Total Other Expense	Total # of Compensable Meetings	Meeting Total	Total
			\$	\$	\$		\$	\$

Ron Clark
Signature

8/3/26
Date

Expense Categories	
A: Public Meeting governed by Brown Act	G: Meeting w/GM or Designee regarding District Operations
B: Public Event *	H: Meeting w/auditors, attorney or consultant retained by District
C: Representation at Public Meeting/Event *	I: Meeting of Local, State or Federal body w/jurisdiction affecting HCSD
D: Representationon at 501C3 Board *	J: Meeting w/organization with interests in matters involving functions or
E: Conference/seminar/Training Program related to District *	K: Meeting pre-approved by the Board of Directors
F: Ad Hoc committee of the Board	* Written or verbal report required to be presented at the next Board meeting
	Mileage 65.5 c

HELENDALE COMMUNITY SERVICES DISTRICT BOARD MEMBER EXPENSE VOUCHER

Name

Gail Guinn

Pay Period Ending

Date	Expense Description/Explanation	Miles	Meals	Lodging	Other Expense	Reimburse Y/N	Phone Call Y/N	Expense Category
4/18/26	Rep Event Firehouse openhouse		\$	\$	\$	N	N	C
	Description of Public Benefit Firehouse open house		\$	\$	\$	N	N	C
4/22/26	Event SLA Board Mtg		\$	\$	\$	N	N	C
	Description of Public Benefit Represent at public mtg		\$	\$	\$	AY	N	C
5/4/26	Event CERT Mixer		\$	\$	\$	Y	N	G
	Description of Public Benefit Representation public event		\$	\$	\$	Y	N	G
5/5/26	Event meeting w/ GM		\$	\$	\$	Y	N	A
	Description of Public Benefit District operations		\$	\$	\$	Y	N	A
5/7/26	Event open board mtg		\$	\$	\$	Y	N	A
	Description of Public Benefit Mtg covered by Brown act		\$	\$	\$	Y	N	A
		Total Miles	Total Meals	Total Lodging	Total Other Expense	Total # of Compensable Meetings	Meeting Total	Total
			\$	\$	\$	3	\$450.00	\$450.00

Gail Guinn

Signature

7/31/26

Date

- A. Public Meeting governed by Brown Act
- B. Public Event *
- C. Representation at Public Meeting/Event *
- D. Representation at 501C3 Board *
- E. Conference/seminar/Training Program related to District *
- F. Ad Hoc committee of the Board

Expense Categories

- G. Meeting w/GM or Designee regarding District Operations
 - H. Meeting w/auditors, attorney or consultant retained by District
 - I. Meeting of Local, State or Federal body w/jurisdiction affecting HCSD
 - J. Meeting w/organization with interests in matters involving functions of
 - K. Meeting pre approved by the Board of Directors
- * Written or verbal report required to be presented at the next Board meeting

Mileage 65.5¢

HELENDALE COMMUNITY SERVICES DISTRICT BOARD MEMBER EXPENSE VOUCHER

Name

Gail Quinn

Pay Period Ending

Date

Expense Description/Explanation

Miles

Meals

Lodging

Other Expense

Reimburse Y/N

Phone Call Y/N

Expense Category

5/12/26

Event

Budget meeting

\$

\$

\$

Y

N

A

Description of Public Benefit

District operations

5/13/26

Event

Ad Hoc mtg.

\$

\$

\$

Y

N

F

Description of Public Benefit

concert safety

5/18/26

Event

ABSCSD mtg

\$

\$

\$

Y

N

E

Description of Public Benefit

com/training related to district

5/19/26

Event

mtg w/ GM

\$

\$

\$

Y

N

G

Description of Public Benefit

District operations

5/21/26

Event

open Board mtg

\$

\$

\$

Y

N

A

Description of Public Benefit

meeting covered by Brown Act

Total Miles

Total Meals

Total Lodging

Total Other Expense

Total # of Compensable Meetings

Meeting Total

Total

\$

\$

\$

5

\$750.00

\$750.00

Gail Quinn

Signature

7/31/26

Date

Expense Categories

- A. Public Meeting governed by Brown Act
- B. Public Event *
- C. Representation at Public Meeting/Event *
- D. Representation at 501C3 Board *
- E. Conference/seminar/Training Program related to District *
- F. Ad Hoc committee of the Board

- G. Meeting w/GM or Designee regarding District Operations
 - H. Meeting w/auditors, attorney or consultant retained by District
 - I. Meeting of Local, State or Federal body w/jurisdiction affecting HCSD
 - J. Meeting w/organization with interests in matters involving functions of
 - K. Meeting pre approved by the Board of Directors
- * Written or verbal report required to be presented at the next Board meeting
- Mileage 65.5¢

HELENDALE COMMUNITY SERVICES DISTRICT BOARD MEMBER EXPENSE VOUCHER

Name

Gail Guinn

Pay Period Ending

Date	Expense Description/Explanation	Miles	Meals	Lodging	Other Expense	Reimburse Y/N	Phone Call Y/N	Expense Category
5/27/26	Event SLA Board Mtg		\$	\$	\$	N	N	C
	Description of Public Benefit representation at public meeting							
6/2/26	Event meeting w/ GM		\$	\$	\$	Y	N	G
	Description of Public Benefit District operations							
6/3/26	Event Ad hoc mtg		\$	\$	\$	Y	N	E
	Description of Public Benefit concert improvements							
6/4/26	Event open board mtg.		\$	\$	\$	Y	N	A
	Description of Public Benefit public mtg. governed by Brown Act							
6/9/26	Event CERT meeting		\$	\$	\$	N	N	C
	Description of Public Benefit rep at mtg.							
		Total Miles	Total Meals	Total Lodging	Total Other Expense	Total # of Compensable Meetings	Meeting Total	Total
			\$	\$	\$	3	450.00	450.00

Gail Guinn

Signature

7/31/26

Date

Expense Categories

- A. Public Meeting governed by Brown Act
- B. Public Event *
- C. Representation at Public Meeting/Event *
- D. Representation at 501C3 Board *
- E. Conference/seminar/Training Program related to District *
- F. Ad Hoc committee of the Board

- G. Meeting w/GM or Designee regarding District Operations
- H. Meeting w/auditors, attorney or consultant retained by District
- I. Meeting of Local, State or Federal body w/jurisdiction affecting HCSD
- J. Meeting w/organization with interests in matters involving functions or
- K. Meeting pre-approved by the Board of Directors

* Written or verbal report required to be presented at the next Board meeting

Mileage 65.5¢

HELENDALE COMMUNITY SERVICES DISTRICT BOARD MEMBER EXPENSE VOUCHER

Name

Gail Guinn

Pay Period Ending

Date	Expense Description/Explanation	Miles	Meals	Lodging	Other Expense	Reimburse Y/N	Phone Call Y/N	Expense Category
6/15/26	Event Ad Hoc mtg		\$	\$	\$	Y	N	I
	Description of Public Benefit concert improvements							
6/16/26	Event meeting w/ GM		\$	\$	\$	Y	N	G
	Description of Public Benefit District operations							
6/18/26	Event open board mtg		\$	\$	\$	Y	N	A
	Description of Public Benefit public mtg governed by Brown Act							
6/27/26	Event Flag Football opening day		\$	\$	\$	Y	N	C
	Description of Public Benefit Representation at event							
7/14/26	Event CERT mtg		\$	\$	\$	N	N	C
	Description of Public Benefit represent at public meeting							
		Total Miles	Total Meals	Total Lodging	Total Other Expense	Total # of Compensable Meetings	Meeting Total	Total
			\$	\$	\$	4	\$600.00	\$600.00

Gail Guinn

7/31/26

- A. Public Meeting governed by Brown Act
- B. Public Event *
- C. Representation at Public Meeting/Event *
- D. Representation on at 501C3 Board *
- E. Conference/seminar/Training Program related to District *
- F. Ad Hoc committee of the Board

Expense Categories

- G. Meeting w/GM or Designee regarding District Operations
- H. Meeting w/auditors, attorney or consultant retained by District
- I. Meeting of Local, State or Federal body w/jurisdiction affecting HCSD
- J. Meeting w/organization with interests in matters involving functions or
- K. Meeting pre-approved by the Board of Directors

* Written or verbal report required to be presented at the next Board meeting

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HELENDALE COMMUNITY SERVICES DISTRICT BOARD MEMBER EXPENSE VOUCHER

Name

Gail Guinn

Pay Period Ending

Date	Expense Description/Explanation	Miles	Meals	Lodging	Other Expense	Reimburse Y/N	Phone Call Y/N	Expense Category
7/14/26	Event meeting w/ GM		\$	\$	\$	Y	N	G
	Description of Public Benefit district operations							
7/16/26	Event open board mtg		\$	\$	\$	Y	N	A
	Description of Public Benefit public mtg covered by Brown Act							
7/28/26	Event american legion mtg		\$	\$	\$	Y	N	C
	Description of Public Benefit accept donation for sports							
	Event		\$	\$	\$			
	Description of Public Benefit							
	Event		\$	\$	\$			
	Description of Public Benefit							
	Event		\$	\$	\$			
	Description of Public Benefit							
		Total Miles	Total Meals	Total Lodging	Total Other Expense	Total # of Compensable Meetings	Meeting Total	Total
			\$	\$	\$	2	\$300.00	\$300.00

Gail Guinn

Signature

7/31/26

Date

- A. Public Meeting governed by Brown Act
- B. Public Event *
- C. Representation at Public Meeting/Event *
- D. Representation at 501C3 Board *
- E. Conference/seminar/Training Program related to District *
- F. Ad Hoc committee of the Board

Expense Categories

- G. Meeting w/GM or Designee regarding District Operations
- H. Meeting w/auditors, attorney or consultant retained by District
- I. Meeting of Local, State or Federal body w/jurisdiction affecting HCSD
- J. Meeting w/organization with interests in matters involving functions or
- K. Meeting pre-approved by the Board of Directors
- * Written or verbal report required to be presented at the next Board meeting

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Helendale Community Services District

26540 Vista Road, Suite C, Helendale, CA 92342

Date: August 6, 2026
TO: Board of Directors
FROM: Cheryl Vermette, General Manager Administration/Recreation
SUBJECT: Agenda item #6
Discussion and Possible Action Regarding Resolution 2026-16: A Resolution of the Helendale Community Services District Board of Directors Recognizing American Legion Post 855 for their Contribution to District Youth Sports Programs

STAFF RECOMMENDATION

Staff recommends that the Board of Directors adopt Resolution No. 2026-16, recognizing American Legion Post #855 for its generous contribution to the Helendale Community Services District's youth sports programs from proceeds of the George Butterfield Memorial Golf Tournament.

STAFF REPORT

American Legion Post #855 held the George Butterfield Memorial Golf Tournament and designated a portion of the tournament proceeds for the Helendale Community Services District's youth sports programs.

The American Legion subsequently provided the District with a monetary contribution of \$10,993.00 to support those programs.

DISCUSSION

The contribution will provide additional support for the District's youth sports programs and may be used for program equipment, supplies, activities, and other related youth sports expenses.

The proposed resolution formally recognizes the American Legion's generosity and acknowledges the George Butterfield Memorial Golf Tournament as the source of the contribution.

FISCAL IMPACT

The District received a monetary contribution of \$10,993.00, designated for youth sports programs.

POSSIBLE MOTION

Adopt Resolution 2026-16



RESOLUTION NO. 2026-16

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HELENDALE COMMUNITY SERVICES DISTRICT RECOGNIZING AMERICAN LEGION POST #855 FOR ITS GENEROUS CONTRIBUTION TO DISTRICT YOUTH SPORTS PROGRAMS FROM PROCEEDS OF THE GEORGE BUTTERFIELD MEMORIAL GOLF TOURNAMENT

WHEREAS, American Legion Post #855 held the George Butterfield Memorial Golf Tournament; and

WHEREAS, the American Legion provided the Helendale Community Services District with a monetary contribution of \$10,993.00 from proceeds of the tournament; and

WHEREAS, the contribution was specifically designated to support youth sports programs offered through the District's Parks and Recreation Department; and

WHEREAS, the Board of Directors wishes to recognize the American Legion for its generosity and support of recreational opportunities for local youth.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Helendale Community Services District hereby recognizes and extends its sincere appreciation to American Legion Post #855 for its generous contribution to District youth sports programs from proceeds of the George Butterfield Memorial Golf Tournament.

ADOPTED by the Board of Directors of the Helendale Community Services District at a regular meeting held on the 6th day of August 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ron Clark, President, Board of Directors

ATTEST

Cheryl Vermette, Clerk of the Board



Helendale Community Services District

26540 Vista Road, Suite C, Helendale, CA 92342

Date: August 6, 2026
TO: Board of Directors
FROM: Alex Aviles, Wastewater/Solid Waste General Manager
SUBJECT: Agenda item #7
Discussion and Possible Action Regarding Wastewater Staff's Participation in the 4-10 Six Month Pilot Program

Staff Recommendation

Approve the Wastewater Staff's participation in the District's 4-10 work schedule effective Monday August 10th, 2026

Staff Report

At the July 16th Board meeting, a 4-10 alternative work schedule pilot program was presented to the board for consideration at which time it was presented that the wastewater staff would not be participating in the district's pilot program due to staffing on the weekends.

After heavy consideration, Wastewater staff has decided to participate in the 4-10 work schedule. This decision follows a thorough review of employee feedback, and the District's ongoing pilot program evaluating alternative work schedules. The 4-10 work schedule consists of four 10 hour days per week, which is intended to improve work-life balance, enhance employee satisfaction, and maintain and improve operational efficiency.

The Wastewater staff will continue to coordinate with the Wastewater General Manager to ensure that all service levels and coverage requirements are maintained.

During the pilot program, the following will be monitored:

- Operational Impact
- Employee feedback and satisfaction
- Any unforeseen challenges and benefits

Fiscal Impact

None

Possible Motion

Approve the Wastewater Staff's participation in the District's 4-10 work schedule effective Monday August 10th, 2026



Helendale Community Services District

26540 Vista Road, Suite C, Helendale, CA 92342

Date: August 6, 2026
TO: Board of Directors
FROM: Cheryl Vermette, General Manager – Administration / Recreation
SUBJECT: Agenda item #8
Discussion and Possible Action Regarding Adoption of Resolution 2026-17: A Resolution of The Board of Directors of the Helendale Community Services District Establishing Rules and Regulations for the Use of its Public Parks and Recreation Facilities

Staff Recommendation

Staff recommends that the Board of Directors approve the proposed updates to the District's existing Park Rules and Regulations and adopt Resolution 2026-17.

Staff Report

Ordinance No. 2019-01 authorizes the District to establish rules and regulations for the use of District park property. Resolution No. 2019-02 adopted the existing Park Rules and Regulations.

Staff reviewed the existing resolution and identified provisions that should be updated or clarified to better reflect current park operations, facility use procedures, and enforcement needs.

The proposed updates revise the District's existing Park Rules and Regulations to provide clearer direction regarding:

- Park operating hours and authorized use outside regular hours;
- Vehicles remaining on park property after closing;
- Temporary closure of all or portions of District park property;
- Special events, organized activities, and facility reservations;
- Facility Use Permit requirements and applicable conditions;
- Compliance with District rules, permit requirements, and staff direction; and
- Political campaign activities conducted on District park property.

The updated regulations will provide clearer expectations for park users and assist District staff in consistently administering park activities, reservations, special events, and facility use.

The proposed updated Park Rules and Regulations are included as Exhibit A to Resolution 2026-17.

Fiscal Impact: None

Possible Motion: Adopt Resolution 2026-17.

Attachments: Resolution 2026-17 Final
Resolution 2026-17 Exhibit A Red Line
Resolution 2019-02
Ordinance 2019-01



RESOLUTION NO. 2026-17

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HELENDALE COMMUNITY SERVICES DISTRICT ESTABLISHING RULES AND REGULATIONS FOR THE USE OF ITS PUBLIC PARKS AND RECREATION FACILITIES

WHEREAS, the Helendale Community Services District (“the District”) is a Community Services District organized and operating pursuant to Government Code 61000 et seq.

WHEREAS, pursuant to Ordinance No. 2019-01 adopted by the District’s Board of Directors on April 4, 2019, the District is authorized to establish rules and regulations for the administration, operation, and use and maintenance of its facilities and services related to the exercise of its powers to acquire, construct, improve, maintain, and operate recreation facilities, including, but not limited to, parks and open space.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Helendale Community Services District as follows:

SECTION 1: RULES AND REGULATIONS

The rules and regulations attached hereto as Exhibit “A” and incorporated herein by this reference are hereby adopted and shall govern the use of District recreation facilities, including, but not limited to, parks and open space.

SECTION 2: ENFORCEMENT

The District’s General Manager is hereby authorized to take all necessary actions to enforce this Resolution and to issue permits to engage in specified recreational activities in specified parks or areas owned or governed by the District subject to the usage restrictions set forth herein.

SECTION 3: EXCEPTIONS

The provisions of the above sections shall not be construed to prohibit persons from engaging in organized recreational activities conducted and scheduled by the District or to prohibit the District from conducting such activities.

SECTION 4: SEVERABILITY

This Resolution and various parts, sections, and clauses hereof are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid

by a court of record, the remainder of this Resolution shall not be affected thereby. The District's Board of Directors hereby declares that it would have passed this Resolution, and each part thereof, regardless of the fact that one or more of such parts would be declared unconstitutional or invalid.

SECTION 5: OPERATION

Resolution No. 2019-02 is hereby repealed and replaced. All prior park rules and regulations inconsistent with this Resolution are superseded. This Resolution shall take effect immediately upon adoption.

ADOPTED this 6th day of August, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ron Clark, President, Board of Directors

ATTEST

Cheryl Vermette, Clerk of the Board

EXHIBIT A
HELENDALE COMMUNITY SERVICES DISTRICT
PARK RULES AND REGULATIONS

SECTION 1: Use of Park Property

No person in a park shall do any of the following:

- A. Willfully mark, deface, disfigure, injure, tamper with or displace or remove any buildings, tables, benches, fences/railing, paving or paving material, water lines or other public utilities or parts or appurtenances whatsoever, either real or personal.
- B. Litter, soil or defile restrooms.
- C. Dig or remove any soil, rock, stones, trees, shrubs or plants, down timber/poles, chips or other wood or materials, or make any excavation by tool, equipment, blasting or other means or agency. It is unlawful to gather from within the park any type of plant material;
- D. Construct or erect any building or structure of whatever kind, whether permanent or temporary in character, or run or string any public service utility into, upon or across such lands;
- E. Drive upon any lawn or grass plot, unless by special permission or for special event;
- F. Damage, cut, carve, transplant or remove any tree or plant, or injure the bark, or pick the flowers or seeds of any tree or plant. Nor shall any person attach any rope, wire, or other contrivance to any tree or plant. No person shall dig in, or otherwise disturb any grass area, or in any way injure or impair the natural beauty or usefulness of any areas.
- G. Climb any tree or walk, stand or sit upon any monuments, fountains, fences, or upon any other property not designated or customarily used for such purposes.
- H. Hunt, shoot any animal, or bird; nor shall any person remove or have in his/her possession the eggs or nest of any bird.
- I. Use any system for amplifying sounds, whether for speech or music or otherwise, unless previously approved by the CSD.

SECTION 2: Behavior of Persons in Parks

No person in a park shall do any of the following:

- A. Bring to a park facility any alcoholic beverages, and no person may drink alcoholic beverages at any time in a park, except during special events when a beer garden is available or during private park use per separate arrangement with the CSD.
- B. Enter or remain in a park while under the influence of intoxicating liquor or any drug.
- C. Have brought, or have in his possession, or set off, or otherwise cause to explode or discharge or burn, any firecrackers, torpedoes, rockets, or other fireworks or explosives of inflammable material, or discharge them or throw them into any such area from land or any highway adjacent thereto. This prohibition includes any substance, compound, mixture or article that, in conjunction with any other substance or compound would be dangerous from any of the foregoing standpoints.
- D. Dogs. No dogs are permitted in the Park, except service dogs or during events specifically designated and advertised as "dog-friendly." During such events, no person having custody, control, or care of a dog shall permit the dog to enter or remain in the Park unless the dog is restrained by a leash of suitable strength not exceeding six (6) feet in length. The owner or person

in control of the dog shall be responsible for any damage or injury caused by the dog at all times, regardless of whether the dog is on a leash.

E. Lead, ride, drive, keep or let loose any animal of any kind at any time on park property.

F. Enter an area posted as "Closed to the Public," and no person shall use, or abet the use of, any area in violation of posted notices.

G. Play or bet at or against any game which is played, conducted, dealt, or carried on for money, chips, shell, credit or any other representative of value, or maintain or exhibit any gambling table or other instrument of gambling or gaming, or play any game prohibited by any other ordinance of the County of San Bernardino.

H. Sleep, or protractedly lounge, on the seats, benches, or other areas, or engage in loud, boisterous, threatening, abusive, insulting, or indecent language, or engage in any disorderly conduct or behavior tending to be a breach of the public peace.

I. Weapons. No person shall use, carry, possess, discharge, or cause to be discharged any firearm, air rifle, spring gun, bow and arrow (except within a designated archery range), sling, or any other weapon or device capable of causing injury or posing a danger to public safety within the Park. Persons lawfully possessing a valid Concealed Carry Weapon (CCW) permit are exempt from the prohibition on possession of a concealed firearm, as permitted by applicable law. The discharge of any firearm, bow, or other weapon into Park property from outside Park boundaries is strictly prohibited.

J. Solicit alms or contributions for any purpose, whether public or private, unless a fund-raising activity is approved by the Helendale CSD prior to the event.

K. Indulge in riotous, boisterous, threatening or indecent conduct.

L. No person shall skate or rollerblade in a manner that causes damage to park amenities or threatens the safety or well-being of park patrons.

SECTION 3: Sanitation Requirements

No person in a park shall do any of the following:

A. Dump, deposit or leave any bottles, broken glass, ashes, paper, boxes, cans, refuse or trash on the grounds thereof. Such items shall be placed in the proper receptacles where these are provided; and, where such receptacles are not provided, all such rubbish or waste shall be carried away from the park by the person responsible for its presence, and properly disposed of elsewhere.

SECTION 4: Vehicle Requirements

No person in the park shall do any of the following:

A. Fail to comply with all applicable provisions of the Vehicle Code of the state in regard to equipment and operation of vehicles, together with such regulations as are contained in this chapter and any other laws regulating traffic.

B. Fail to obey all traffic officers and park employees who are hereafter authorized and instructed to direct traffic in the parks in accordance with the provisions of this chapter and such supplementary regulations as may be issued by the CSD.

C. Fail to observe carefully all traffic signs indicating speed, direction, caution, stopping or parking and all other signs posted for proper control and to safeguard life and property.

D. Ride or drive a vehicle at a rate of speed exceeding five miles an hour.

E. Drive any vehicle on any area except paved roads, dirt roads or parking areas, or such other areas as may be specifically designated as temporary parking areas by the CSD.

F. Park a vehicle in other than an established or designated parking area, and such use shall be in accordance with the posted directions there, and with the instructions of any CSD Staff who may be present.

G. Bicycles. No person shall ride a bicycle except on paved roads or designated paved paths within the Park. A bicyclist may wheel or push a bicycle by hand across any grassy area where bicycle riding is otherwise prohibited.

H. Safe Operation. All bicyclists shall operate their bicycles in a safe and lawful manner and with due regard for the safety and rights of pedestrians and other Park users.

SECTION 5: Bathing Restrictions

No person in the park shall bathe in any fountain or sink or puddle of water.

SECTION 6: Picnic Area Use Restrictions

No person in a park shall do any of the following:

A. Picnic or lunch in a place other than one designated for that purpose. Staff shall have the authority to regulate the activities in such areas, when necessary to ensure the comfort and convenience of all. Visitors shall comply with any directions given to achieve this end. Individual tables and benches shall be used on the basis of "first come, first served" unless previously reserved with the CSD.

B. Use any portion of the picnic areas, or any of the park structures for the purpose of holding picnics, to the exclusion of other persons unless reserved previously with the CSD, and no person shall use such area and facilities for an unreasonable length of time.

SECTION 7: Advertising and Sale Restrictions

A. No person in a park shall, without prior permission from the CSD, do any of the following:

1. Expose or offer for sale any article or thing, nor shall he station or place any stand, cart or vehicle for the transportation, sale or display of any such article or thing.

2. Announce, advertise or call the public attention in any way to any article or service for sale or hire.

3. Paste, glue, tack or otherwise post any sign, placard, advertisement or inscription.

SECTION 8: Closing Hours-Prohibitions

No person in a park shall do any of the following:

A. Park Hours. Park hours shall be from dawn to dusk, unless otherwise posted or authorized by the District. No person shall remain, stay, or loiter in any public park outside of operating hours, except as authorized by the District for special events, permitted activities, maintenance operations, or other approved uses.

B. Set up tents or other temporary shelter for the purpose of overnight camping, nor shall any person park or leave in a park, after closing hours, any vehicle or movable structure to be used, or that could be used, for such purposes, such as a horse trailer, camp trailer, pickup camper, or the like.

C. Park or leave in a park, after closing hours, any vehicle.

SECTION 9: Towing of Vehicles Remaining after Closing Hours

Any vehicle or movable structure left in a park after closing hours may be towed away to a public garage at the owner's expense.

SECTION 10: Closing Sections of Park Property

Any section or part of a park may be declared closed to the public at any time, and for any interval of time, either temporarily or at regular and stated intervals (daily or otherwise), and either entirely or merely to certain uses, as the District may reasonably find necessary.

SECTION 11: Special Events and Facility Reservations

A. Any individual, organization, business, or group wishing to conduct a special event, tournament, festival, concert, fundraiser, gathering, or other organized activity on District park property will be required to obtain a Facility Use Permit from the District.

B. Applications shall be submitted on forms provided by the District and within timelines established by administrative procedures.

C. The District may require proof of insurance, permits from other agencies, security measures, traffic control plans, sanitation plans, deposits, fees, or other conditions as necessary to protect public health, safety, and District property.

D. The District reserves the right to approve, deny, condition, modify, relocate, or cancel any event based on operational, safety, scheduling, maintenance, or public welfare considerations.

E. Event organizers shall comply with all District policies, park rules, applicable laws, permit conditions, and lawful directions of District staff and public safety personnel.

F. Failure to comply with permit conditions or District regulations may result in immediate termination of the event, removal from District property, denial of future reservations, and assessment of costs for damages or cleanup.

SECTION 12. Political Campaigning

No person shall conduct political campaign activities, including but not limited to the distribution of campaign materials, solicitation of campaign contributions, placement of campaign signs, and/or holding of campaign-related events, on District park property.

EXHIBIT A
HELENDALE COMMUNITY SERVICES DISTRICT
PARK RULES AND REGULATIONS

SECTION 1: Use of Park Property

No person in a park shall do any of the following:

- A. Willfully mark, deface, disfigure, injure, tamper with or displace or remove any buildings, tables, benches, fences/railing, paving or paving material, water lines or other public utilities or parts or appurtenances whatsoever, either real or personal;
- B. Litter, soil or defile restrooms.
- C. Dig or remove any soil, rock, stones, trees, shrubs or plants, down timber/poles, chips or other wood or materials, or make any excavation by tool, equipment, blasting or other means or agency. It is unlawful to gather from within the park any type of plant material;
- D. Construct or erect any building or structure of whatever kind, whether permanent or temporary in character, or run or string any public service utility into, upon or across such lands;
- E. Drive upon any lawn or grass plot, unless by special permission or for special event;
- F. Damage, cut, carve, transplant or remove any tree or plant, or injure the bark, or pick the flowers or seeds of any tree or plant. Nor shall any person attach any rope, wire, or other contrivance to any tree or plant. No person shall dig in, or otherwise disturb any grass area, or in any way injure or impair the natural beauty or usefulness of any areas;
- G. Climb any tree or walk, stand or sit upon any monuments, fountains, fences, or upon any other property not designated or customarily used for such purposes;
- H. Hunt, shoot any animal, or bird; nor shall any person remove or have in his possession the eggs or nest of any bird.
- I. Use any system for amplifying sounds, whether for speech or music or otherwise, unless previously approved by the CSD.

SECTION 2: Behavior of Persons in Parks

No person in a park shall do any of the following:

- A. Bring to a park facility any alcoholic beverages, and no person may drink alcoholic beverages at any time in a park, except during special events when a beer garden is available or during private park use per separate arrangement with the CSD.
- B. Enter or remain in a park while under the influence of intoxicating liquor or any drug;
- C. Have brought, or have in his possession, or set off, or otherwise cause to explode or discharge or burn, any firecrackers, torpedoes, rockets, or other fireworks or explosives of inflammable material, or discharge them or throw them into any such area from land or any highway adjacent thereto. This prohibition includes any substance, compound, mixture or article that, in conjunction with any other substance or compound would be dangerous from any of the foregoing standpoints;

D. Dogs. No dogs are permitted in the Park, except service dogs or during events specifically designated and advertised as "dog-friendly." During such events, no person having custody, control, or care of a dog shall permit the dog to enter or remain in the Park unless the dog is restrained by a leash of suitable strength not exceeding six (6) feet in length. The owner or person in control of the dog shall be responsible for any

damage or injury caused by the dog at all times, regardless of whether the dog is on a leash.

~~D. No dogs are permitted at the Park (excludes service dogs) except for events noticed as "dog friendly". At which no person having the control or care of any dog shall suffer or permit such dog to enter or remain in a park and then only if it is led by a leash of suitable strength not more than six feet in length; and the owner and the attendant shall be responsible for any damage caused, in any event, by such dog, even if on leash;~~

E. Lead, ride, drive, keep or let loose any animal of any kind at any time on park property.

F. Enter an area posted as "Closed to the Public," and no person shall use, or abet the use of, any area in violation of posted notices;

G. Play or bet at or against any game which is played, conducted, dealt, or carried on for money, chips, shell, credit or any other representative of value, or maintain or exhibit any gambling table or other instrument of gambling or gaming, or play any game prohibited by any other ordinance of the County of San Bernardino;

H. Sleep, or protractedly lounge, on the seats, benches, or other areas, or engage in loud, boisterous, threatening, abusive, insulting, or indecent language, or engage in any disorderly conduct or behavior tending to be a breach of the public peace;

J. Weapons. No person shall use, carry, possess, discharge, or cause to be discharged any firearm, air rifle, spring gun, bow and arrow (except within a designated archery range), sling, or any other weapon or device capable of causing injury or posing a danger to public safety within the Park. Persons lawfully possessing a valid Concealed Carry Weapon (CCW) permit are exempt from the prohibition on possession of a concealed firearm, as permitted by applicable law. The discharge of any firearm, bow, or other weapon into Park property from outside Park boundaries is strictly prohibited.
~~I. Use, carry, or possess firearms of any description, or air rifles, spring guns, bow and arrows (except in designated archery range), slings or any other forms of weapons potentially dangerous to human safety. Current CCW permit holders exempt. Shooting into park areas from beyond park boundaries is prohibited;~~

J. Solicit alms or contributions for any purpose, whether public or private, unless a fund-raising activity is approved by the Helendale CSD prior to the event;

K. Indulge in riotous, boisterous, threatening or indecent conduct.

L. No person shall skate or rollerblade in a manner that causes damage to park amenities or threatens the safety or well-being of park patrons.

SECTION 3: Sanitation Requirements

No person in a park shall do any of the following:

A. Dump, deposit or leave any bottles, broken glass, ashes, paper, boxes, cans, refuse or trash on the grounds thereof. Such items shall be placed in the proper receptacles where these are provided; and, where such receptacles are not provided, all such rubbish or waste shall be carried away from the park by the person responsible for its presence, and properly disposed of elsewhere.

SECTION 4: Vehicle Requirements

No person in the park shall do any of the following:

A. Fail to comply with all applicable provisions of the Vehicle Code of the state in regard

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to equipment and operation of vehicles, together with such regulations as are contained in this chapter and any other laws regulating traffic;

B. Fail to obey all traffic officers and park employees who are hereafter authorized and instructed to direct traffic in the parks in accordance with the provisions of this chapter and such supplementary regulations as may be issued by the CSD;

C. Fail to observe carefully all traffic signs indicating speed, direction, caution, stopping or parking and all other signs posted for proper control and to safeguard life and property;

D. Ride or drive a vehicle at a rate of speed exceeding five miles an hour;

E. Drive any vehicle on any area except paved roads, dirt roads or parking areas, or such other areas as may be specifically designated as temporary parking areas by the CSD;

F. Park a vehicle in other than an established or designated parking area, and such use shall be in accordance with the posted directions there, and with the instructions of any CSD Staff who may be present;

G. Bicycles. No person shall ride a bicycle except on paved roads or designated paved paths within the Park. A bicyclist may wheel or push a bicycle by hand across any grassy area where bicycle riding is otherwise prohibited.

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H. Safe Operation. All bicyclists shall operate their bicycles in a safe and lawful manner and with due regard for the safety and rights of pedestrians and other Park users.

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~~G. Ride a bicycle on other than a paved road or path. A bicyclist may wheel or push a bicycle by hand over any grassy area in which bicycle riding is otherwise prohibited;~~

~~H. Bicyclists shall at all times operate with regard to the safety of others, signal all turns, pass to the left of any vehicle they are overtaking and pass to the right of any vehicles they may be meeting; ride any other person on a bicycle, except where the bicycle is built for operation by more than one person.~~

SECTION 5: Bathing Restrictions

No person in the park shall bathe in any fountain or sink or puddle of water.

SECTION 6: Picnic Area Use Restrictions

No person in a park shall do any of the following:

A. Picnic or lunch in a place other than one designated for that purpose. Staff shall have the authority to regulate the activities in such areas, when necessary to ensure the comfort and convenience of all. Visitors shall comply with any directions given to achieve this end. Individual tables and benches shall be used on the basis of "first come, first served" unless previously reserved with the CSD;

B. Use any portion of the picnic areas, or any of the park structures for the purpose of holding picnics, to the exclusion of other persons unless reserved previously with the CSD, and no person shall use such area and facilities for an unreasonable length of time;

SECTION 7: Advertising and Sale Restrictions

A. No person in a park shall, without prior permission from the CSD, do any of the following:

1. Expose or offer for sale any article or thing, nor shall he station or place any stand,

- cart or vehicle for the transportation, sale or display of any such article or thing;
2. Announce, advertise or call the public attention in any way to any article or service for sale or hire;
 3. Paste, glue, tack or otherwise post any sign, placard, advertisement or inscription.

SECTION 8: Closing Hours-Prohibitions

No person in a park shall do any of the following:

A. Park Hours. Park hours shall be from **dawn to dusk**, unless otherwise posted or authorized by the District. No person shall remain, stay, or loiter in any public park outside of operating hours, except as authorized by the District for special events, permitted activities, maintenance operations, or other approved uses.

~~A. Remain, stay or loiter in any public park, between the hours of operation, or as may otherwise be designated for maintenance purposes or use by special arrangement.~~

B. Set up tents or other temporary shelter for the purpose of overnight camping, nor shall any person park or leave in a park, after closing hours, any vehicle or movable structure to be used, or that could be used, for such purposes, such as a horse trailer, camp trailer, pickup camper, or the like;

C. Park or leave in a park, after closing hours, any vehicle.

SECTION 9: Towing of Vehicles Remaining after Closing Hours

Any vehicle or movable structure left in a park after closing hours may be towed away to a public garage at the owner's expense.

SECTION 10: Closing Sections of Park Property

Any section or part of a park may be declared closed to the public at any time, and for any interval of time, either temporarily or at regular and stated intervals (daily or otherwise), and either entirely or merely to certain uses, as the District may reasonably find necessary.

SECTION 11: Special Events and Facility Reservations

A. Any individual, organization, business, or group wishing to conduct a special event, tournament, festival, concert, fundraiser, gathering, or other organized activity on District park property will be required to obtain a Facility Use Permit from the District.

B. Applications shall be submitted on forms provided by the District and within timelines established by administrative procedures.

C. The District may require proof of insurance, permits from other agencies, security measures, traffic control plans, sanitation plans, deposits, fees, or other conditions as necessary to protect public health, safety, and District property.

D. The District reserves the right to approve, deny, condition, modify, relocate, or cancel any event based on operational, safety, scheduling, maintenance, or public welfare considerations.

E. Event organizers shall comply with all District policies, park rules, applicable laws, permit conditions, and lawful directions of District staff and public safety personnel.

F. Failure to comply with permit conditions or District regulations may result in immediate termination of the event, removal from District property, denial of future reservations, and assessment of costs for damages or cleanup.

SECTION 12. Political Campaigning

No person shall conduct political campaign activities, including but not limited to the distribution of campaign materials, solicitation of campaign contributions, placement of campaign signs, and/or holding of campaign-related events, on District park property.



RESOLUTION NO. 2019-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HELENDALE COMMUNITY SERVICES DISTRICT ESTABLISHING RULES AND REGULATIONS FOR THE USE OF ITS PUBLIC PARKS AND RECREATION FACILITIES

WHEREAS, the Helendale Community Services District (“the District”) is a Community Services District organized and operating pursuant to Government Code 61000 et seq.

WHEREAS, pursuant to Ordinance No. 2019-01 adopted by the District’s Board of Directors on April 4, 2019, the District is authorized to establish rules and regulations for the administration, operation, and use and maintenance of its facilities and services related to the exercise of its powers to acquire, construct, improve, maintain, and operate recreation facilities, including, but not limited to, parks and open space.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Helendale Community Services District as follows:

SECTION 1: RULES AND REGULATIONS

The rules and regulations attached hereto as Exhibit “A” and incorporated herein by this reference are hereby adopted and shall govern the use of District recreation facilities, including, but not limited to, parks and open space.

SECTION 2: ENFORCEMENT

The District’s General Manager is hereby authorized to take all necessary actions to enforce this Resolution and to issue permits to engage in specified recreational activities in specified parks or areas owned or governed by the District subject to the usage restrictions set forth herein.

SECTION 3: EXCEPTIONS

The provisions of the above sections shall not be construed to prohibit persons from engaging in organized recreational activities conducted and scheduled by the District or to prohibit the District from conducting such activities.

SECTION 4: SEVERABILITY

This Resolution and various parts, sections, and clauses hereof are hereby declared to be

severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of record, the remainder of this Resolution shall not be affected thereby. The District's Board of Directors hereby declares that it would have passed this Resolution, and each part thereof, regardless of the fact that one or more of such parts would be declared unconstitutional or invalid.

SECTION 5: OPERATION

This Resolution supersedes any prior rule, regulation, ordinance, or resolution inconsistent with the terms hereof and shall take effect thirty (30) days after adoption.

ADOPTED this 4th day of April, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ron Clark, President, Board of Directors

ATTEST

Sandy Haas, Secretary, Board of Directors

EXHIBIT A
HELENDALE COMMUNITY SERVICES DISTRICT
PARK RULES AND REGULATIONS

SECTION 1: Use of Park Property

No person in a park shall do any of the following:

- A. Willfully mark, deface, disfigure, injure, tamper with or displace or remove any buildings, tables, benches, fences/railing, paving or paving material, water lines or other public utilities or parts or appurtenances whatsoever, either real or personal;
- B. Litter, soil or defile restrooms.
- C. Dig or remove any soil, rock, stones, trees, shrubs or plants, down timber/poles, chips or other wood or materials, or make any excavation by tool, equipment, blasting or other means or agency. It is unlawful to gather from within the park any type of plant material;
- D. Construct or erect any building or structure of whatever kind, whether permanent or temporary in character, or run or string any public service utility into, upon or across such lands;
- E. Drive upon any lawn or grass plot, unless by special permission or for special event;
- F. Damage, cut, carve, transplant or remove any tree or plant, or injure the bark, or pick the flowers or seeds of any tree or plant. Nor shall any person attach any rope, wire, or other contrivance to any tree or plant. No person shall dig in, or otherwise disturb any grass area, or in any way injure or impair the natural beauty or usefulness of any areas;
- G. Climb any tree or walk, stand or sit upon any monuments, fountains, fences, or upon any other property not designated or customarily used for such purposes;
- H. Hunt, shoot any animal, or bird; nor shall any person remove or have in his possession the eggs or nest of any bird.
- I. Use any system for amplifying sounds, whether for speech or music or otherwise, unless previously approved by the CSD.

SECTION 2: Behavior of Persons on Parks

No person in a park shall do any of the following:

- A. Bring to a park facility any alcoholic beverages, and no person may drink alcoholic beverages at any time in a park, except during special events when a beer garden is available or during private park use per separate arrangement with the CSD.
- B. Enter or remain in a park while under the influence of intoxicating liquor or any drug;
- C. Have brought, or have in his possession, or set off, or otherwise cause to explode or discharge or burn, any firecrackers, torpedoes, rockets, or other fireworks or explosives of inflammable material, or discharge them or throw them into any such area from land or any highway adjacent thereto. This prohibition includes any substance, compound, mixture or article that, in conjunction with any other substance or compound would be dangerous from any of the foregoing standpoints;
- D. No dogs are permitted at the Park (excludes certified service dogs) except for events noticed as "dog-friendly". At which
no person having the control or care of any dog shall suffer or permit such dog to enter or remain in a park and then only if it is led by a leash of suitable strength not more than six feet in length; and the owner and the attendant shall be responsible for any damage

caused, in any event, by such dog, even if on leash;

E. Lead, ride, drive, keep or let loose any animal of any kind at any time on park property.

G. Enter an area posted as "Closed to the Public," and no person shall use, or abet the use of, any area in violation of posted notices;

H. Play or bet at or against any game which is played, conducted, dealt, or carried on for money, chips, shell, credit or any other representative of value, or maintain or exhibit any gambling table or other instrument of gambling or gaming, or play any game prohibited by any other ordinance of the County of San Bernardino;

I. Sleep, or protractedly lounge, on the seats, benches, or other areas, or engage in loud, boisterous, threatening, abusive, insulting, or indecent language, or engage in any disorderly conduct or behavior tending to be a breach of the public peace;

J. Use, carry, or possess firearms of any description, or air rifles, spring guns, bow and arrows (except in designated archery range), slings or any other forms of weapons potentially dangerous to human safety. Current CCW permit holders exempt. Shooting into park areas from beyond park boundaries is prohibited;

K. Solicit alms or contributions for any purpose, whether public or private, unless a fund-raising activity approved by the Helendale CSD prior to the event;

L. Indulge in riotous, boisterous, threatening or indecent conduct.

O. No person shall skate or rollerblade in a manner that causes damage to park amenities or threatens the safety or well being of park patrons.

SECTION 3: Sanitation Requirements

No person in a park shall do any of the following:

A. Dump, deposit or leave any bottles, broken glass, ashes, paper, boxes, cans, refuse or trash on the grounds thereof. Such items shall be placed in the proper receptacles where these are provided; and, where such receptacles are not provided, all such rubbish or waste shall be carried away from the park by the person responsible for its presence, and properly disposed of elsewhere.

SECTION 4: Vehicle Requirements

No person in the park shall do any of the following:

A. Fail to comply with all applicable provisions of the Vehicle Code of the state in regard to equipment and operation of vehicles, together with such regulations as are contained in this chapter and any other laws regulating traffic;

B. Fail to obey all traffic officers and park employees who are hereafter authorized and instructed to direct traffic in the parks in accordance with the provisions of this chapter and such supplementary regulations as may be issued by the CSD;

C. Fail to observe carefully all traffic signs indicating speed, direction, caution, stopping or parking and all other signs posted for proper control and to safeguard life and property;

D. Ride or drive a vehicle at a rate of speed exceeding five miles an hour;

E. Drive any vehicle on any area except paved roads, dirt roads or parking areas, or such other areas as may be specifically designated as temporary parking areas by the CSD;

F. Park a vehicle in other than an established or designated parking area, and such use shall be in accordance with the posted directions there, and with the instructions of any CSD Staff who may be present;

G. Ride a bicycle on other than a paved road or path. A bicyclist may wheel or push a bicycle by hand over any grassy area in which bicycle riding is otherwise prohibited;

I. Bicyclists shall at all times operate their machine with reasonable regard to the safety of others, signal all turns, pass to the left of any vehicle they are overtaking and pass to the right of any vehicles they may be meeting;

J. Ride any other person on a bicycle, except where the bicycle is built for operation by more than one person;

SECTION 5: Bathing Restrictions

No person in the park shall bathe in any fountain or sink or puddle of water.

SECTION 6: Picnic Area Use Restrictions

No person in a park shall do any of the following:

A. Picnic or lunch in a place other than one designated for that purpose. Staff shall have the authority to regulate the activities in such areas, when necessary to ensure the comfort and convenience of all. Visitors shall comply with any directions given to achieve this end. Individual tables and benches shall be used on the basis of "first come, first served" unless previously reserved with the CSD;

B. Use any portion of the picnic areas, or any of the park structures for the purpose of holding picnics, to the exclusion of other persons unless reserved previously with the CSD, and no person shall use such area and facilities for an unreasonable length of time;

SECTION 7: Advertising and Sale Restrictions

A. No person in a park shall, without prior permission from the CSD, do any of the following:

1. Expose or offer for sale any article or thing, nor shall he station or place any stand, cart or vehicle for the transportation, sale or display of any such article or thing;
2. Announce, advertise or call the public attention in any way to any article or service for sale or hire;
3. Paste, glue, tack or otherwise post any sign, placard, advertisement or inscription.

SECTION 8: Closing Hours-Prohibitions

No person in a park shall do any of the following:

A. Remain, stay or loiter in any public park, between the hours of operation, or as may otherwise be designated for maintenance purposes or use by special arrangement.

B. Set up tents or other temporary shelter for the purpose of overnight camping, nor shall any person park or leave in a park, after closing hours, any vehicle or movable structure to be used, or that could be used, for such purposes, such as a horse trailer, camp trailer, pickup camper, or the like;

C. Park or leave in a park, after closing hours, any vehicle.

SECTION 9: Towing of Vehicles Remaining after Closing Hours

Any vehicle or movable structure left in a park after closing hours may be towed away to a public garage at the owner's expense.

SECTION 10: Closing Sections of Park Property

Any section or part of a park may be declared closed to the public at any time, and for any interval of time, either temporarily or at regular and stated intervals (daily or otherwise), and either entirely or merely to certain uses, as the District may reasonably find necessary.

ORDINANCE NO. 2019-01

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF
THE HELENDALE COMMUNITY SERVICES DISTRICT
AUTHORIZING ADOPTION OF RULES AND REGULATIONS FOR
THE USE OF ITS PUBLIC PARKS AND RECREATION FACILITIES**

WHEREAS, the Helendale Community Services District (“the District”) is a Community Services District organized and operating pursuant to Government Code 61000 et seq.

WHEREAS, the District was formed pursuant to Resolution No. 2951 of the Local Agency Formation Commission of the County of San Bernardino (“LAFCO”) adopted on December 4, 2006.

WHEREAS, pursuant to Condition No. 8 of LAFCO Resolution No. 2951 and Section 61100(e) of the California Government Code, the District is expressly authorized to perform the following functions and services as active powers: “Acquire, construct, improve, maintain, and operate recreation facilities, including, but not limited to, parks and open space, in the same manner as a recreation and park district formed pursuant to the Recreation and Park District Law (commencing with Section 5780) of the Public Resources Code.”

WHEREAS, under California Government Code Sections 61060(a) and (b), and California Public Resources Code Sections 5786.1(i) and (j), the District is authorized to adopt, by ordinance in accordance with the procedures set forth in California Government Code Section 25120 et seq., and enforce rules and regulations for the administration, operation, and use and maintenance of its facilities and services related to its parks and recreations powers.

WHEREAS, on March 21, 2019, this Ordinance was duly introduced by the District’s Board of Directors in accordance with California Government Code Section 25131.

NOW, THEREFORE, the Board of Directors of the Helendale Community Services District ordains as follows:

SECTION 1: RULES AND REGULATIONS

The District is hereby authorized to establish rules and regulations for the administration, operation, and use and maintenance of its facilities and services related to the exercise of its powers to acquire, construct, improve, maintain, and operate recreation facilities, including, but not limited to, parks and open space, by adoption of a separate Resolution, as may be amended from time to time, by the District’s Board of Directors.

SECTION 2: VIOLATIONS

Any person violating any provision of this Ordinance, as determined by the District’s General Manager, may be denied the use of parks and park facilities under the jurisdiction of this Ordinance, may be prosecuted as committing either a misdemeanor or an infraction by the District’s General Manager in the name of the people of the State of California, or may be the subject of redress by civil action.

SECTION 3: PENALTY

Every violation of the provisions of this Ordinance that is determined to be an infraction shall be punishable by (a) a fine not exceeding \$100 for a first violation of this Ordinance; (b) a fine not exceeding \$500 for a second violation of this Ordinance within one year; (c) a fine not exceeding \$1,000 for each additional violation of this Ordinance within one year. If found guilty, a person may be refused future access to all parks and park facilities under the jurisdiction of this Ordinance.

SECTION 4: SEVERABILITY

This Ordinance and various parts, sections, and clauses hereof are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of record, the remainder of this Ordinance shall not be affected thereby. The District's Board of Directors hereby declares that it would have passed this Ordinance, and each part thereof, regardless of the fact that one or more of such parts would be declared unconstitutional or invalid.

SECTION 5: ENFORCEMENT

The District's General Manager is hereby authorized to take any and all actions necessary to carry out the intent of the District's Board of Directors as is stated herein and as otherwise required in order to comply with applicable law.

SECTION 6: OPERATION

This Ordinance supersedes any prior rule, regulation, ordinance, or resolution inconsistent with the terms hereof and shall take effect thirty (30) days after adoption.

ADOPTED this 4th day of April, 2019.

ROLL CALL

AYES:

NOES:

ABSTAIN:

ABSENT:

Ron Clark, President, Board of Directors

ATTEST:

Sandy Haas, Secretary, Board of Directors