



# Helendale Community Services District

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## HELENDALE COMMUNITY SERVICES DISTRICT FEE PACKAGE

**HCSD HAS NOT INCREASED WATER OR SEWER SERVICE CHARGES SINCE IT WAS FORMED IN 2006. WE STRIVE TO FIND WAYS TO KEEP OUR COSTS DOWN**

### WATER SERVICE CHARGE

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#### Meter Size

3/4"	\$ 8.01
1"	\$10.66
1-1/2"	\$17.55
2"	\$25.00
3"	\$41.81
4"	\$63.70
6"	\$116.36
8"	\$177.01

#### Monthly Consumption Charges

0-7 hcf	\$0.81
>7 to 40 hcf	\$0.90
>40 hcf	\$1.01

### SEWER USER CHARGE

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\$36.64
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**Miscellaneous Fees**

**THESE FEES HAVE BEEN REVISED AND ARE EFFECTIVE 1/1/2010**

1. **Deposit** The deposit required for service shall be three times the average monthly charge for water and sewer service for the most recent twelve-month period. The minimum deposit will be \$142.00.

2. **Deposit to Re-establish Service (due to disconnect for non-payment)**

The standard deposit for establishing service shall apply in the case of service that has been disconnected for non-payment.

3. **Private Fire Protection Service**

Service Line Size

2"	\$ 9.00
4"	\$18.00
6"	\$27.00
8"	\$36.00
10"	\$45.00
12"	\$54.00

Water used for any purpose other than fire protection shall be charged at double the normal monthly user charge **plus the cost of water consumed shall be charged at the highest tier, plus a 20% surcharge on the water consumed.**

4. **Administration processing/plan check to determine fixtures/EDUs**

\$45.00 Per sewer connection for plan check

5. **Damages to District Facilities** Replacement shall be as noted below, plus installation charges or at cost plus 15%

MXU	Cost plus 15%
Register	Cost plus 15%
Cut wires	18.00
A-stop	Cost plus 15% + damages

6. **Meter and Backflow Testing**

All meter testing and backflow testing will be at cost plus fifteen percent (15%).

a) **Fire Flow Testing**

Fire flow testing will be at cost plus fifteen percent (15%).

7. **Meter Pull or Re-set**

\$100.00
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8. **Plan Check Fee** - Plan check to verify that proposed facility is designed to meet HCSD water and sewer standards.  
\$340.00 plus \$68.00/hour over 5 hours.
9. **Construction Inspection Fee** - Inspection of proposed facility to ensure that construction is in compliance with HCSD water and sewer standards.  
\$340.00 plus \$68.00/hour over 5 hours.
10. **Feasibility Study** - Work performed to determine feasibility of service delivery will be determined by the District Engineer and charged at cost plus 50% Administration fee.
11. **Labor Rate** - Miscellaneous work performed by operator or maintenance worker will be charged at the appropriate hourly rate including benefit loading. After hours, week-end and holiday rates will be charged as appropriate and are subject to a minimum 2 hour callout.
12. **Administration/Supervision** - The total labor/equipment cost to include the costs of administrating and other overhead charges including accounting, purchasing, building leases, etc.  
50% of labor/equipment cost
13. **Delinquent Water & Sewer Fees** - The amount to charge for accounts that remain unpaid after the due date:  
10% of the 30 day balance plus 1% of the unpaid balance that is greater than 30 days.
14. **Returned Check Charges** - The fee charged when a check is returned unpaid by the bank for any reason.  

\$24.00 + Bank Fee
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(current bank charges are \$7 per NSF and are subject to change)
15. **Transfer of Billing** - To establish a new account there is an administrative fee to cover the costs associated with obtaining a meter reading, verifying ownership and updating the customer database.  

\$25.00/per transfer
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16. **Water Connection Permit Fee** - A permit is required for all new connections to the water system.  

\$60.00 per connection
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17. **Temporary Meter Rental and User Charge** - Fee is equivalent to one and one-half times the monthly charge for a meter at a given-size for water service on a temporary basis. The fee of one and one-half times the monthly charge will cover the cost of providing water service by meter size and any administrative costs (including meter rental) for maintaining a temporary meter and associated record keeping.

METER FEE - 1.5 times the monthly meter charge for water service by meter size  
WATER USE - Water used will be charged at the highest tier per hcf  
(hundred cubic feet)

18. **Temporary Service** - Deposit for temporary service:

<u>SIZE</u>	
3/4 " meter	\$1,250.00
1" meter	\$1,250.00
1-1/2" meter	\$1,300.00
2" meter	\$1,400.00
3" meter	\$1,500.00
4" meter	NA
6" meter	NA
8" meter	NA

Charges for installation and removal of meter shall be cost plus fifteen percent (15%). In addition, a deposit for water used shall be based upon applicant's estimate. After the need for the temporary service has ceased, the remaining water charge, if any, will be deducted from this deposit. All meters and ancillary devices shall be inspected by the Water Operations staff for damages before a final bill is issued and the meter is put back into inventory.

19. **Field Locations & Inspections** - The cost for a field location or inspection shall be \$75.00/ per inspection

20. **Meter Installation Charges** - Covers the cost of the meter as well as the installation costs. In cases where extensive roadwork is required, additional time and materials will be added.

**SIZE**

3/4 " meter \$600.00

1" meter \$600.00

1-1/2" meter \$600.00

2" meter  
3" meter  
4" meter  
6" meter  
8" meter

Cost of meter plus  
time and materials.

21. **Replacement of Customer's Courtesy Valve** - Covers the parts and installation of a new "lead free" brass gate valve. (Assembly Bill #1953 commencing January 1, 2010, requires all pipe or plumbing fitting, or fixture intended to convey or dispense water for human consumption be "lead free.")

\$170.00

22. **Turn off/Turn on Fee (at Customer Request)** - The charge for a Customer Requested turn on/turn off during normal working hours is:

\$40.00

23. **Turn off/Turn on Fee (Inspection)** - The turn off/ turn on for an inspection is:  
(A form signed by the listing agent/bank assignee is required.)

\$40.00

24. **The fee for turning off service and turning service back on for Non-Payment of Bills, during normal working hours** - The standard Disconnect/Reconnect fee when performed during normal workings hours is:

\$60.00

25. **Flow Restrictor Installation/Removal** - If necessary for means of enforcement of the Rules & Regulations the charge for installation and removal of the flow restrictor is

\$ 90.00

26. **Broken Utility Lock or Broken Bonnet** - To replace a utility lock or bonnet that has been damaged by the customer, the charge shall be:

\$90.00
\$45.00 for broken device plus \$45.00 labor. If a police report is made a \$45.00 administration fee will be charged.

27. **Bench Calibration** - Calibration includes pulling the meter and re-setting a new meter in its place. The HCSD does not have a meter bench for calibration. The meter must be sent out to a contracting facility for testing. The fee for calibration is:

\$125.00
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28. After-Hours Call Out Fee: The fee for staff to respond to a call for service after normal working hours shall be:

\$70.00
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29. **Variance** - Management and Legal Counsel is required to review an application for variance.

\$200.00
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30. **Inspection Fees** - The following are the existing and recommended fees for inspections provided by HCSD staff.

Permit & 3 inspections	\$219.00
Additional inspections	\$53.00 per visit over 3
Fixture Units Over 20	\$25.00 per fixture unit

Main cut-in	\$100.00
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31. **Unauthorized Fire Flow Use** - An hour of administrative time to process required paperwork and the cost of water consumed.

\$30.00 + cost of water
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32. **Meter Read Charge** - The charge for obtaining a meter read other than for the regular billing cycle shall be:

\$35.00 per meter read

If the meter is found to be previously misread or out of calibration, no fee will be charged.

33. **Copying Fees** - Fee for providing reproduction services; per page charge.

\$0.25 per page

34. **Backflow Maintenance Fee** - Customers with back-flow devices are notified yearly to conduct an inspection of the device. The inspection is performed by a licensed contractor who submits the inspection report to HCSD. The HCSD is required to process such notices and keep records of the inspections.

\$35.00 per device

35. **Obstruction Charge** - On occasion, customers intentionally obstruct their meters making it difficult for field staff to read or maintain the meter.

\$35.00 per billing cycle

36. **Intentional Damage Charge** - Charges for intentional damage to HCSD's equipment or facilities shall be charged:

\$35.00 per incident +  
parts  
labor & 50% admin

37. **Misdemeanor Charge** -Administrative time and actual field time plus any related materials charge to handle a misdemeanor violation.

\$60.00 + costs of  
parts and labor and  
50% admin

38. **Failure to Notify** - Charges for transfer of billing to the new property owner. If a new property owner does not notify HCSD of property ownership within 15 days of close of escrow fee will apply

\$30.00

39. **Door Hanger Charge** - The District provides customers door hangers notifying them of potential shut off for actions caused by the customer. This is a labor-intensive activity, by both admin and field staff.

\$15.00

40. **Lien Fees** - In the event that a property has had water service locked off for a period of 30 days due to non-payment of a bill, a lien will be filed against the property for unpaid water and sewer charges. The fee for preparation and recordation of the Lien and the Release of Lien are as follows:

Lien and Release of Lien Fee	\$90.00 plus Recording Fee
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(Current recording fee is \$11.00 for Release of Lien only; no fee for recording Lien)

41. **Unauthorized Move of Temporary Construction Meter** - Fee for movement of temporary construction meters without authorization.

\$90.00
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42. **Demand letters** - Fee for processing a request for demand.

\$15.00 per letter
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43. **Water Availability Letter/Update of Water Availability Letter** - Approximately 30 minutes is required to process a water availability letter and/or an update of such letter.

\$15.00 per letter
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44. **Parcel Inquiries** - Administrative time required to process a parcel inquiry.

\$15.00 per inquiry
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45. **Equipment Rates** - Hourly rate for equipment use:

Trash Pump	\$35.00
Tractor	\$62.00
Grader with trailer	\$150.00
Backhoe	\$68.00
Air Compressor w/ acc.	\$31.00
Trailer	\$38.00
Dump Truck	\$81.00
Dump Truck 10 wheel	NA
Water Truck	\$123.00
Hydro Cleaner/Vactor	Cost Plus 15%
TV Van	Cost Plus 15%
Pick-up/Utility	\$30.00
C-Mixer	\$15.00
Welder	\$33.00
4" Mud Pump	\$33.00
Bore Machine	Cost Plus 15%