



Helendale Hi-lites

“Doing Great Things for Our Customers and Our Community”

VOLUME 4, ISSUE 4

APRIL, 2010

Board of Directors

H. James Keoshkerian
President

John Higdon
Vice-President

Ron Clark
Secretary

Sandy Haas
Director

Craig Schneider
Director



BOARD MEETING DATES

26719 VISTA RD
SUITE 6
HELENDALE
6:00 p.m.

April	1
April	15
May	6
May	20
June	3
June	17
July	1
July	15
August	5

Automation Helps Save Money and Time with the Monthly Billing Process

Ever wonder why you keep getting those return envelopes in your bill even though you pay on-line or through your bank?

Each month staff prints over 3,000 water/sewer bills. This includes duplicate bills for rental property owners. These bills and newsletter are then folded, and a return address envelope are added, then stuffed into a window envelop for mailing. Because it is a fully automated machine each envelope receives the same inserted material. The cost of the return envelope inserted into each bill is .025 cents each. The whole process of folding and inserting takes staff less than two hours. The District also has a bulk mail permit to save on the cost of postage.



The Helendale CSD uses the efficient counter-top folder inserter machine pictured above to fold and stuff our monthly bills and newsletter. This compact mailroom assistant is easy to use, flexible to different applications, and can be operated by one person. On April 1, 2007, the CSD assumed operations from the County and began servicing the 2,800 customer accounts. Our first couple of bills had to be folded, stuffed, sealed and stamped by hand. Starting in January 2008, billing changed from bi-monthly to monthly. In order for staff to make this transition it was necessary to purchase equipment to assist with this task. The folder inserter was purchased in September 2007, for approximately \$18,000. This replaced the team that was required to hand stuff the bills prior to purchasing the automated solution which saves the District approximately 30 hours in manpower each month. The use of automation helps maximize staff time and save money each month.

Efficient ♦ Effective ♦ Local Government

Helendale CSD working hard for you!



OFFICE & 24 HOUR
EMERGENCY #
(7 6 0) 9 5 1 - 0 0 0 6

DATES OF INTEREST

- 4/4 - Easter
- 4/10 - Community Cleanup Day
- 4/22 - Earth Day
- 4/30 - Bills due upon receipt and delinquent after this date.

District staff proudly serving you:

Kimberly Cox
General Manager

Paul Harmon
Finance Manager

Admin Staff:
Kristi Rossman
Terry Shidal
Jean Thomas

Water Staff:
Mike Simpson
David Clark
Craig Carlson
Chris Pattison

Wastewater Staff:
Alex Aviles
Bill Kuhlmann
Michael Gouin




Helendale Community Cleanup Day
Open to all Helendale residents!
Saturday, April 10th - 8:00 am to 11:30 am.
(Drop-off only)

Free residential general trash, metal recycling, green waste, tires, etc.
27437 Helendale Road (Silver Lakes Assoc. private site)

Free Residential Hazardous Waste drop-off
Helendale Fire Station, 27084 Helendale Road
(Antifreeze, batteries, oil & oil filters, paint, fluorescent light bulbs & tubes, medical)

**If you see a streetlight out, please call
Southern California Edison to report it
1-800-655-4555**




Helendale CSD - Park and Recreation Dept. announces... 

Step/Weight Training Class
Monday/Wednesday, @ 6:15 pm, Suite 6
Cost: \$40.00 per month
Pre-registration required

Basic Yoga Class
Wednesday @ 7:15 pm, Suite 6
Cost: \$20.00 per month
Pre-registration required

Call the office to pre-register, 760-951-0006
Minimum number of participants needed to hold each class. Call to sign up today!

CPR Training Class 

When: Saturday, May 15


Where: HCSO Board Room, Suite 6


Time: CPR - 8 am to 1 pm

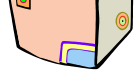
Cost: CPR - \$40

Participants must pre-register and pre-pay for the class. Minimum number needed to hold each class. Call or stop by our office to sign-up!
RSVP by May 1st.

Rebates...Rebates... Rebates!

Cash for Grass Landscape Program \$.50 per square foot of grass removed and replaced with desert or water efficient landscaping.
Pre-approval is necessary prior to removing the grass. Landscape conversion projects must be completed within 6 months. 

 **HE Clothes Washer - \$175.00**
New high efficient clothes washers must have a water factor of 6.0 or less.

 **High Efficient Toilet - \$165.00**
Rebate or voucher up to \$165 each, two per household for homes built before 1992.

Check us out @ www.helendalecsd.org